



The Profile folder summarises a personal budget holder's information in five main areas. These are as follows:

### 1. Calendar

This area displays a list of the personal budget holder's planned appointments and orders for the next seven days.

Calendar	
01	
<b>Wednesday</b>	
08:00 a.m. - 12:00 p.m.	Service No. 32(5 The Meander)
09:00 a.m. - 11:00 a.m.	Service No. 23(2 Smithy Court)
<b>Thursday</b>	
09:00 a.m. - 11:00 a.m.	Service No. 23(2 Smithy Court)
<b>Friday</b>	
08:00 a.m. - 12:00 p.m.	Service No. 32(5 The Meander)
09:00 a.m. - 11:00 a.m.	Service No. 23(2 Smithy Court)
<b>Monday</b>	
08:00 a.m. - 12:00 p.m.	Service No. 32(5 The Meander)
09:00 a.m. - 11:00 a.m.	Service No. 23(2 Smithy Court)

### 2. Statement

This area contains a summary of the personal budget holder's funding statement. This is displayed as:

- **Value of current funding** – the current funding available to the individual (valid until the next review date).
- **Current balance** – the current balance of the individual's funding.
- **Items to reconcile** – the total amount of items yet to be reconciled across all statement periods.

Statement	
Value of current funding	22,600.00
Current balance	-1,556.12
Items to reconcile	110

### 3. Statutory review date

This date is the personal budget holder's next planned funding review date.

Statutory review date	
Support plan review date:	30/03/2012

#### 4. Documents

This section provides a list of documents relating to a personal budget holder's account. It provides you with the view of the status of schedule and purchase orders. You can click on the underlined text to link to the documents in each category.

Documents		
Schedule	Draft	<a href="#">2</a>
Delivery note	Pending confirmation	<a href="#">10</a>
Invoice	Unpaid	<a href="#">3</a>
Invoice	Disputed	<a href="#">1</a>

#### 5. Individual

This section displays information about the personal budget holder, including name, address and contact information. You can also see the name of the budget manager and the organisation responsible for the individual.

**Individual**

**Bob Smith**

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Personal Budget Manager

**Nicky Bradley**

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